

RICHARDSON BAY REGIONAL AGENCY

RESOLUTION NUMBER 16-22

ESTABLISHING A \$50,000 PROCUREMENT AUTHORITY FOR THE EXECUTIVE DIRECTOR and \$20,000 FOR THE HARBORMASTER IN ORDER TO CONDUCT TIMELY BUSINESS FOR THE JOINT POWERS AGENCY

WHEREAS, the Richardson Bay Regional Agency was established to maintain and improve the navigational waters, open waters, and shoreline of Richardson Bay; and

WHEREAS, section 18 of the Joint Powers Agreement authorizes the agency to make and enter into contracts; and

WHEREAS, the Board of Directors in November 2019 adopted resolution 10-19 establishing a \$30,000 or less signature authority to the Executive Director for professional services contracts and purchase orders; and

WHEREAS, the Board of Directors in June 2020 adopted Resolution O5-20 transferring this purchasing authority to the Harbormaster; and

WHEREAS, the Board of Directors in February 2021 adopted a revised organizational structure that reestablished the position of Executive Director; and

WHEREAS, the Board of Directors regularly adopts a budget that details income and expense for a given fiscal year;

NOW, THEREFORE, BE IT RESOLVED that effective immediately the Executive Director of the agency is authorized to enter into and execute on behalf of the agency any contract for professional services or purchase orders up to \$50,000, and the Harbormaster up to \$20,000, which relate to purposes previously approved and budgeted by the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Richardson Bay Regional Agency on August 11, 2022 by the following vote:

CERTIFICATION:

Stephanie Moulton-Peters - Board Chair

Karen Prows – Board Clerk