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SERVICES AGREEMENT

Between the Richardson Bay Regional Agency and the County of Marin:

Services Provider: County of Marin
Address: 20 North San Pedro Rd., #2028 San Rafael, CA 94903

Contact Person: Ashley Hart McIntyre

RBRA Contact: Brad Gross, Executive Director

Purpose and Conditions of the Grant

This funding from the Richardson Bay Regional Agency (RBRA) is made to County of Marin (County) for the purpose and with the conditions outlined below.

- 1) Funding Purpose: Housing case management for individuals living on anchored vessels on the waters of Richardson Bay as of June 1, 2022, and ancillary services as may be needed.
- 2) Term: 4/18/23 – 6/30/24, renewable for an additional three (3) twelve month periods
- 3) Funding Amount: \$295,449 per annum, prorated as necessary on commencement. Initial contract term (14 months): \$344,680
- 4) Payment Schedule: Pre-funded quarterly, to be validated with quarterly expenditure reports.
- 5) Eligible Participants
 - a) Clients included in the 6/1/22 RBRA survey and who remain living in RBRA waters as of 4/1/23 per the updated RBRA survey are eligible to participate in this program. Any persons who were present per the 6/1/22 RBRA survey but are no longer in RBRA waters as of 4/1/23 may be eligible on a case-by-case basis.
- 6) Eligible Costs:
 - a) Housing case management and associated personnel costs
 - b) Outreach and engagement
 - c) Transportation (including water transportation)
 - d) Administration
- 7) Reporting metrics and schedule:
 - a) Quarterly:
 - i) Number of individuals placed in housing, in conjunction with Marin Housing Authority (MHA);

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- ii) Number of vessel trips on the water
 - iii) Number of individual contacts made
- b) Annual:
- i) All of the above, plus:
 - ii) Annual report: please submit a brief narrative report (2-3 pages) that includes an update on accomplishments and challenges during the grant period and what you anticipate for the coming year. Include any significant changes in your key staff and leadership.
- 8) Special Conditions:
- a) In August 2021, RBRA executed an agreement with Bay Conservation and Development Commission (BCDC) with an overarching goal of removal of all illegally anchored vessels on Richardson Bay by October 15, 2026. This agreement also includes deadlines prior to that date for certain classifications of vessels. Recognizing the primacy of confidentiality, the County's Department of Health and Human Services (HHS) will work with RBRA to recognize those certain classifications and deadlines to aid in identifying and prioritizing individuals in need of housing assistance.
 - b) Critical to the success of this program is the identification and removal of any and all vessels associated with the client. Removal may include but is not limited to:
 - i) Removal of the vessel to a legal anchorage outside of Richardson Bay, or a slip in a marina;
 - ii) Surrender of the vessel to RBRA for disposal at no cost to the client, which will include participation in RBRA's Vessel Buyback program for eligible vessels (payment to the client);
 - c) Clients receiving housing assistance will be required to acknowledge that they will, in the future, abide by all local (including RBRA), state and federal regulations regarding use of Richardson Bay, and most especially the limitation of anchoring to 72 hours.
- 9) All notices regarding this Agreement shall be sent to the contract manager:
- a) For the County: Ashley Hart McIntyre
1177 Francisco Blvd. E
San Rafael, CA 94903
amcintyre@marincounty.org
marinwpcquestions@marincounty.org
 - b) For RBRA: Brad Gross, Executive Director
3901 Civic Center Drive, Rm 308
San Rafael, CA
(650) 587-7300 x 124
- 10) Termination:
- a) Either party may terminate this agreement with sixty days written notice.

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By signing this Agreement the County signatory acknowledges that they have read and understood the Agreement and that the County accepts its terms and conditions.

County of Marin

By:

Authorized Signatory

Date:

Richardson Bay Regional Agency

By:

Executive Director

Date:

Annual Budget Breakdown

Activity	Per year	Initial Contract Term (14 months)
Housing-based case management (1 FTE)	\$121,380	\$141,610
Client engagement	\$5,000	\$5,833
Client transportation	\$5,000	\$5,833
Boat services (4 trips/week)	\$100,000	\$116,667
Miscellaneous	\$50,000	\$58,333
Administration (5%)	\$14,069	\$16,404
Total annual expenses	\$295,449	\$344,680