

# RICHARDSON'S BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of May 9, 2024

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Housing Case Management Agreement between the County of Marin and RBRA, Amendment #1

### STAFF RECOMMENDATION:

Receive report from staff and approve amendment #1 to the Housing Case Management Agreement between the County of Marin and RBRA, extending the term for one year, and Delegate to Executive Director authority to enter into amendments to this Contract subject to Counsel approval as to form.

Motion: Approve Resolution 24-05 approving Amendment #1 extending for a one year the agreement between the County of Marin and RBRA, and delegate to the Executive Director authority to enter into amendments to this Contract subject to Counsel approval as to form.

### SUMMARY:

At the meeting of April 13, 2023, this Board received a report and approved the attached agreement between the County of Marin (County) and RBRA. This agreement outlines the conditions and expectations of both parties and fundamentally allows the Department of Health and Human Services (HHS) to provide housing case management and ancillary services as may be needed for qualified individuals who are participating in the Temporary Housing Voucher Program (Program).

On August 18, 2023, The County of Marin Board of Supervisors received a similar report which included the RBRA approved agreement and unanimously approved the agreement between RBRA and HHS.

The agreement includes an initial term of 14 months, terminating on June 30, 2024, renewable for an additional three (3) twelve-month periods.

The Program has proven to be successful, and as of the date of this writing, ten (10) people have been housed and continue to receive individualized case management support. Additionally, eight (8) more persons on the water are actively engaged with the case manager and in the process to attain Program vouchers.

To continue with the Program successes, continuing the agreement and approving an extension to June 30, 2025 is necessary.

Furthermore, to streamline future efforts, staff are requesting that this Board delegate to Executive Director authority to enter into amendments to this Contract subject to Counsel approval as to form.

**FISCAL IMPACT:**

None at this time. This Program is funded via the State of California Department of Housing and Community Development \$3,000,000 grant funds received on March 28, 2023. Funding for this portion of the Program is scheduled at \$295,449 per annum.

Attachments:

- Attachment 1: RBRA/HHS Agreement
- Attachment 2: RBRA/HHS First Amendment Letter
- Attachment 2: RBRA/HHS DRAFT First Amendment
- Attachment 3: DRAFT Resolution 24-05