

RICHARDSON'S BAY REGIONAL AGENCY

DRAFT MINUTES OF February 10, 2022

Board of Directors Meeting

HELD REMOTELY VIA ZOOM

5:32 PM: CONVENE IN REMOTE OPEN SESSION

1. Call to order and roll call.

MEMBERS PRESENT: Stephanie Moulton-Peters, Chair (Marin County); Steve Block, Vice Chair (Belvedere); Jim Wickham (Mill Valley); Jack Ryan (Tiburon)

STAFF: Stephen McGrath (Interim Executive Director); Jim Malcolm (Acting Harbormaster)

2. Public Comment

Chris Carr, Paul Hastings Law Firm ensuring ability to comment on Item 7..

3. Reports and Comments:

- a. Staff Reports
 - i. Executive Directors Report
 - ii. Harbormasters Report
- b. Board Member Comments

Comments- Chair Moulton-Peters

Public question asked by Joe Novitski via zoom chat regarding vessel activity Feb 10, 2022 on the anchorage

Question answered by Acting Harbormaster Malcolm

No further public comments

4. Consent Agenda

- a. Approve minutes of December 9, 2021.
- b. Adopt Resolution 02-22 allowing, but not requiring, continued use of tele/video-conferencing for Richardson's Bay Regional Agency Board of Directors meetings subject to the Brown Act.
- c. Draft Resolutions 02-22

No Public Comments were made

M/S Block/Wickham:

Motion passed 4-0

5. Information Item – Mid Year Budget Review.

Board Member Comments - None
Public Comment - None

6. Transition Plan 2.0 PUBLIC DRAFT.

- a. Staff Recommendation – Receive Transition Plan 2.0 Public Draft.

Motion: Direct staff to seek public input on the Public Draft Transition Plan 2.0 and return to this Board on April 14, 2022 for discussion and adoption of the Transition Plan 2.0 as may have been amended.

Board Member Comments - none
Public Comments received by Chris Carr and Barbara Salzman

M/S Wickham/ Ryan
Motion Passes 4-0

7. Staff report – Establishment of 15-20 Moorings, per Settlement Agreement

- a. Staff Recommendation – Approve proposal received from GHD, and, after due diligence, authorize Interim Executive Director to execute contract with GHD in an amount not to exceed \$125,210. Additionally authorize Interim Executive Director to approve change orders in a total amount not to exceed 10% of contract cost.

Board Member Comments – Chair Moulton- Peters, Director Ryan, Director Block

Public Comments – Comments/ Questions Received by Barbara Salzman regarding sub contractors and Chris Carr regarding permitting

All Questions Answered by RBRA Executive Director McGrath

M/S Wickham/ Ryan
Motion Passes 4-0

8. Staff report - Staffing

- a. Staff recommendation – Approve RGS proposed ‘Administration Services’ dated 2/1/2022 and RGS ‘Typical Task Listings for RGS Administration Staff’

Board Member Comments – Director Block, Chair Moulton Peters, Director Ryan
Public Comments - None

M/S Block/ Ryan
Motion Passes 4/0

9. Staff report – Outreach and Education

a. Staff recommendation – Approve Lighthouse Public Affairs as consultant to Richardson’s Bay Regional Agency for public outreach and education, and, after due diligence, authorize the Interim Executive Director to execute a contract for said services in the amount of \$7,500 per month. Additionally authorize Interim Executive Director to approve change orders in a total amount not to exceed 10% of contract cost.

Board Comments- none

Public Comments- none

M/S Moulton-Peters/ Block

Motion Passes 4/0

Adjournment.

The meeting was adjourned at 7:35 pm