



RICHARDSON BAY REGIONAL AGENCY
Board of Directors
***DRAFT* REGULAR MEETING MINUTES**
May 9, 2024
5:30 PM – 7:00 PM

5:30 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Chair Lynch, Vice-Chair Ryan, Stephen Burke, Alternate appearing for Director Wickham, Director Moulton-Peters

STAFF PRESENT: Brad Gross, Executive Director; Jim Malcolm, Harbormaster; Karen Prows, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

None

3. 5:31 PM: ADJOURN TO CLOSED SESSION.

4. 5:44 PM: ADJOURN TO REGULAR, OPEN SESSION

5. REPORT OUT OF CLOSED SESSION. No reportable action.

6. REPORTS AND COMMENTS:

Staff Reports:

6.1 Executive Director

6.2 Harbormaster

Board Member Comments/Questions: None

Public Comments: None

7. CONSENT AGENDA:

7.1 Approve the Minutes from March 14, 2024.

7.2 Approve HHS Contract Extension and Resolution 24-05. **Staff Report**

7.3 Approve Progress Public Affairs (PPA) Contract Amendment #2 and Resolution 24-06. **Staff Report**

7.4 Approve Resolution 24-07 Adopting Fiscal Year 2024-2025 (FY25) Budget Allocation for Regional Government Services (RGS). **Staff Report**

Staff Recommends Approval of Consent Items.

Board Member Comments: None

Public Comments: None

Staff Recommends Approval.

Motion: Approve Consent items 7.1 through 7.4
(Ryan/Burke)

Motion passed 3-0

8. DISCUSSION:

8.1 Approve Draft Lease Capitalization Policy and Resolution 24-08. **Staff Report**

Staff Recommends Approval.

Board Member Comments: Vice Chair Ryan suggested an amendment to the Motion which the Board unanimously approved.

Public Comments: None

Motion: Approve the Draft Lease Capitalization Policy and adopt Resolution 24-08 as amended by Vice-Chair Ryan.

(Ryan/Burke)

Motion passed 3-0

9.1 Approve the Fiscal year 2025 Final Budget and adopt Resolution 24-09.

Staff Recommends Approval.

Board Member Comments: None

Public Comments: None

Motion: Approve the Fiscal year 2025 Final Budget and adopt Resolution 24-09.

(Ryan/Burke)

Motion passed 3-0

Alternate Stephen Burke commented on staff's professionalism and preparedness and thanked them for the thoughtfulness and empathy they show in their work.

10. ADJOURNMENT was at 6:08 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>