

RICHARDSON BAY REGIONAL AGENCY

STAFF REPORT

For the meeting of January 10, 2023

To: Board of Directors
From: Brad Gross, Executive Director
Subject: Executive Director's Report

STAFF RECOMMENDATION:

Receive and file.

Reporting period December 8, 2023 – January 4, 2024

SUMMARY:

Fiscal:

- 1 Work on audit for FY22/23 by O'Connor & Company continues.
- 2 FY24/25 budget planning has begun.

Administration:

- 1 Meetings with County Counsel and outside counsel regarding ongoing operations.
- 2 New Deputy Harbor Master began employment on 1/2/24.

BCDC:

- 1 Floating home approved to occupy a slip in a Sausalito marina was relocated to the marina on 12/11/23.
- 2 The meeting to present to the Enforcement Committee and request one last 90-day extension for the last floating home was rescheduled to 1/11/24.

Housing:

- 1 The program initiated 5/1/23, and since its start, 4 anchor outs housed, 12 are now participating (including 4 housed), and 5 in the queue to participate, 5 more vouchers have been issued and 2 are pending.
- 2 Housing Team meetings every two weeks for program review and information exchange.
- 3 Weekly meeting with South Marin Case workers.

Richardson Bay:

- 1 Communications with Harbor Master Malcolm on consistent basis for briefings on activities in the anchorage and throughout the bay.
- 2 Continue working with vessel owners and anchor outs on solutions to achieve our next BCDC Agreement milestone in 10/15/24.

Eelgrass:

- 1 Eelgrass Restoration and Adaptive Management Plan was submitted to BCDC staff on 12/15/23.
- 2 Eelgrass Protection Zone signage project continues with anticipated installation by 10/24.

Sausalito:

- 1 Meeting with Sausalito Harbor Masters continues. Seeking solutions to last floating home, additional liveboards and housing opportunities.

Grants:

- 1 Received updates on all grants, grant balances and applications.

Public Outreach:

- 1 Weekly meetings with Progress Public Affairs to update and strategize.
- 2 Communication with press on a frequent basis resulting in recent positive articles in the Ark and Marin IJ.
- 3 Met with with anchor outs and housing case worker on 12/15 while in Sausalito.
- 4 Working with PR staff on a draft of year-end in review press notice.

General:

- 1 Harbor Master Malcolm, Board Clerk Karen Prows working with County Counsel continue to dedicate extensive time to respond to the current Public Records Act request. The level of attention has been consistent between the last reporting period.
- 2 One new PRA was received during this reporting period.